

POINT BROADCASTING LLC

Gold Coast Broadcasting • High Desert Broadcasting • LC Media • Point4Digital • Point Five • Point Ten Broadcasting • Rincon Broadcasting • Riverdale Broadcasting • RZ Media

Employment Opportunity

Job Title: Utility Assistant
Radio Station or Department: Part- Time – 20 hours per week
Days & Hours: Weekdays and Weekends
Rate of Pay: Hourly

Location: Ventura (Gold Coast Broadcasting).

Department: Programming Department

Application closing date: Open until position filled

Position start date: Immediately

Skills: Ability to interact with live audience and On-Air Talent.

Requirements: Have a valid driver's license. Searching for a a bilingual candidate (Spanish and English) but not required for the position.

Position summary: This is an entry level position that works directly with the Operations Manager to assist with duties assigned. This position requires work performed in multiple departments.

Responsibilities: This job requires to drive the station vehicles and go to different locations or businesses, execute giveaways (prizes), promote events, set up tents and sound equipment for remote events, ability to hang-up banners at venues for festivals, dances, concerts, etc., post pictures on social media and more.

An ideal candidate will be a self-motivated team player who accepts direction, demonstrates excellent judgment, finds new and creative ways to accomplish tasks and is passionate about RADIO. No experience is required.

Name / Title of Contact: Direct all correspondence to, ATTN: Marissa Garcia, Executive Vice President

Email: marissa.garcia@pointbroadcastingllc.com

Call: 805.746.7055

Fax: 805.477.0242

Mail: Attn: Marissa Garcia, Point Broadcasting LLC
2284 S. Victoria Avenue, Suite 2G, Ventura, CA 93003

Interested applicants should submit a cover letter and resume including salary requirement

Visit all of our radio station websites through: www.pointbroadcastingllc.com!

2284 South Victoria Avenue * Suite 2G * Ventura * California * 93003